

- ZIP -

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Week Ending 13 September 1988

1. Status of Tasks Assigned by Senior Management:

25X1

[Redacted]

2. Major Events That Have Occurred During the Preceding Week:

25X1

a. [Redacted] reviewed and reported to Office of Congressional Affairs (OCA) HR 5204 Service Contract Accountability and Procedure Act, and determined that it has no Agency impact.

25X1

[Redacted]

25X1

[Redacted]

25X1

c. [Redacted] reviewed Senator Pryon's amendment limiting funds for consulting to 85% Fiscal Year 1987 levels and discussed exemption strategy with OCA and OGC. [Redacted]

25X1

25X1

d. [Redacted] was the acquisitions adviser at the ACRB held on the 6th of September. Eight cases were heard at that meeting and all were approved. On the 9th of September, [Redacted] served as the recorder. 5 cases were heard at that meeting. He also drafted a special caveat pertaining to one of the cases before the board. [Redacted]

25X1

25X1

[Redacted]

SUBJECT: OL/PMS Weekly Report for the Period Ending
13 September 1988

25X1 e. [] reports that he and [] met
with members of the CORE Team concerning various action items
related to prototype automation of that team. Regular meetings will
be held to plan and prepare for the arrival of computer hardware and
software by mid-October. Electrical outlets have been ordered,
training arranged, and two computers set up in CORE Team area for
practice usage. One of these computers is a loaner for Procurement
Management Staff until CORE Team's equipment arrives. A Work
Breakdown Structure and Gantt schedule are established, and
25X1 milestones are being accomplished. []

25X1 f. [] reported that the September issue of the
Procurement Newsletter has been distributed to all procurement
25X1 elements. []

25X1 g. A total of 463 contract actions and 288 amendment actions
were input in the CONIF database during this reporting period. []

3. Upcoming Events

25X1 a. The Agency Contracts Review Board will meet on Tuesday,
13 September in Room 3G06. []

3. Management Activities and Concerns:

25X1 Due to an emergency, [] will be on leave for the
25X1 remainder of the week. []

C O N F I D E N T I A L